

Fortis Institute, Cookeville, TN

Dear Current or Prospective Student,

The Higher Education Opportunity Act (HEOA) of 2008 and our institutional accreditation agency require that Institutions make available to their students information regarding placement rates, including the methodology and time frame applicable to the rates.

To follow is the 2017 annual report placement rate data for the school for the reporting period of 7/1/2016 – 6/30/2017. This information is required to be disclosed for the 2018 calendar year. Please understand that each year the annual reports are due near the end of the calendar year. As a result, the rates disclosed for the current year are from the previous year's submitted annual report. Disclosures are updated within a reasonable timeframe after the submission date.

This information is compiled based on the requirements of our accrediting body. Information is maintained, tracked and updated in our student data base system.

The methodology and time frame applicable to these rates is as follows:

Accrediting Body: Council on Occupational Education (COE)

The reporting period must cover 12 months. Institutions may choose the most recent 12-month period that provides accurate and complete data. The reporting period selected can be any consecutive 12-month period within the parameters given on the annual report instructions. Placement statistics are calculated per program. Placement benchmark is a minimum of 70% per program.

Placement rates are calculated by total graduates divided by employed graduates for the reporting period.

Placements are determined by a graduate working in their field or a related field. The COE definition of a placement is as follows:

- **Placement** - A completer of a program who (1) is employed in the field of education pursued or in a related field, or (2) has received the appropriate credential and entered the military or continued his/her education. Valid employment in the field or a related field includes placement in a permanent full- or part-time position with an employer or employment agency, or self-employment in the field of education on or a related field.
- **Related Field (Placement)** - Placement of graduate and non-graduate completers in a broader field of work that uses the knowledge and skills gained in the program of study regardless of whether the work title specifically references the program of study. Graduate completers who secure employment in a field that does not require the knowledge and skills gained in the program of study for securing that employment must be classified as placed in an 'unrelated' field. (Non-graduate completers, by definition, must secure employment in the field of study or a related field, employment that requires knowledge and skills gained in the program, or must be classified as withdrawals from the program of study.)

As per COE Standards, the rates listed below may exclude students who are unavailable for employment because of situations such as pregnancy, other serious health-related issues, caring for ill family members, death, etc.

Placement information is verified with the employer.

Program	Degree Type	Placement Rate			
		Total Placed	Total Graduates	Students Excluded from Placement Rate	Percentage
Advance Tractor Trailer Driving	Diploma	14	14	0	100%
Class A CDL Driving	Certificate	6	6	0	100%
Heating, Ventilation, Air Conditioning, and Refrigeration	Diploma	7	10	0	70%
Medical Assisting	Diploma	29	35	2	83%
Medical Laboratory Technology	Associate	12	13	1	92%
Pharmacy Technician	Diploma	15	17	1	88%
Radiologic Technology	Associate	9	11	2	82%
Surgical Technology	Diploma	6	7	1	86%

For examples of types of employment that may be obtained by our graduates, please review your catalog and/or consult with your Career Service's office.

The rates are made available for the purposes of satisfying the HEOA, and are not to be construed as advertising.